

LEICESTERSHIRE COUNTY COUNCIL
JOINT STRATEGIC NEEDS ASSESSMENT

REFERENCE GROUP

TERMS OF REFERENCE

Purpose:

The Joint Strategic Needs Assessment (JSNA) is a legal duty of the Health and Wellbeing Board (HWB). Each HWB will need to decide for themselves when to update or refresh JSNAs; however boards will need to assure themselves that their evidence-based priorities are up to date to inform the relevant local commissioning plans. The last JSNA for Leicestershire was produced in 2015.

The purpose of this Reference Group is to develop the JSNA for Leicestershire. The team will set the timetable for the development of the JSNA and agree the format and content of the JSNA.

The Reference Group will meet on a continuous basis quarterly, starting in February 2018.

Key responsibilities:

- To oversee the JSNA process
- To ensure that the development of the JSNA meets the statutory duties of the HWBs
- To ensure active engagement from all stakeholders
- To communicate to a wider audience how the JSNA is being developed
- To ensure that the JSNA addresses issues of provision and identifies need
- To identify any gaps in health and social care provision
- To map any future provision
- To influence their organisation and partners to ensure the JSNA has impact on planning and commissioning decisions

Governance:

- Leicestershire County Council – the Health and Wellbeing Board has tasked the Integration Executive with ensuring the JSNA is conducted according to the legislation.
- The Reference Group will be chaired by the Public Health Director of Leicestershire County Council, Mike Sandys.

JSNA Reference Group membership:

Local Authority JSNA Leads

Mike Sandys, Director of Public Health, Chair, LCC

Caroline Boucher, Head of Business Intelligence & Economic Growth, LCC

Adults & Communities, LCC

Sandy McMillan, Assistant Director Strategy, LCC

Children & Families, LCC

Jane Moore, Assistant Director Education and Early Help, LCC
Liz Perfect, Head of Service - Commissioning & Planning, LCC

Chief Executives, LCC

Donna Worship, Policy Manager, LCC

Clinical Commissioning Groups

Paul Gibara, East Leicestershire and Rutland CCG
Jade Atkin, West Leicestershire CCG

Midlands & Lancashire Commissioning Support Unit

Dawood Talab, Analyst

District Councils

Teresa Neal, Blaby District Council
Simon Jones, Hinckley & Bosworth Borough Council

Environment & Transport, LCC

Alex Scott, Head of Service Business Management, LCC

Health and Care Integration

Cheryl Davenport, Director of Health and Care Integration, LCC

Healthwatch Leicestershire

Michael Smith, Manager

Intelligence Leads

Natalie Greasley, Public Health Business Partner, LCC

Leicestershire Partnership Trust

Sarah Fenwick, Family Services Manager

NHS England

Tim Davies, Public Health Consultant

Public Health

Rob Howard, Consultant in Public Health, LCC

Public Health England

Jasmine Murphy, Consultant in Public Health

University Hospital of Leicester

Rachna Vyas, Head of Strategic Development

Voluntary Sector

Paul Akroyd, VAL

Equality & Diversity Representation

Carine Cardoza, Equalities & Diversity Challenge Group

NB: Membership will be reviewed regularly and may be extended by agreement of the Reference Group members

Frequency of meetings: Meetings will be held quarterly.

Support arrangements:

The meetings will be minuted by Leicestershire County Council.

Declarations of Interest

Where there is an item to be discussed, where a member could have a commercial or financial interest, the interest is to be declared and formally recorded in the minutes of the meeting.